

## COVID-19 Workplace and Holiday Recommendations

We are seeing an increase in COVID-19 cases locally, statewide and nationally. While the numbers in Greenwood are below our highs in July, they have increased twofold over the last two weeks. DHEC is seeing many infections caused by household spread. This means there is an increased potential for individuals to bring the virus into the workplace directly from home. Therefore, we need to remain vigilant and ensure we are following proper social distancing, disinfecting, wearing of face coverings and washing hands frequently. Additionally, in the workplace we should:

- limit contact with individuals inside and outside our offices. Use phones and other virtual systems.
- wear face covering when meeting with others
- disinfect offices daily
- use hand sanitizer and soap to clean hands frequently
- if you are sick, stay at home.
- if you come in contact with someone who has COVID-19, stay at home and report it to your supervisor
- limit riding in the same vehicle with passengers. If you must share a vehicle, each individual should wear a face covering.

Also, the holiday season is here and some of us plan to travel. If you do, it is recommended by SCDHEC and CDC to do the following:

- individuals should be tested before and after their trip
- keep gatherings small
- wear face coverings when inside
- remain outdoors as much as possible

There are additional tips for celebrating the holidays safely at this [link](#).